



PINE ROSE MAINTENANCE

GROUNDSKEEPER, & GENERAL MAINTENANCE

Your job will change seasonally. You are our eyes for the grounds. It is your job to maintain pine rose property grounds. Clean, fixing, rapir, uprages & maintain all shared spaces.

GENERAL GROUNDSKEEPING (Year Round)

SUMMER

- Assist Event Set-up if needed
- Maintain Wedding Site
- Maintain Ponds & Stream
- Maintain Pine Rose Trails & Common Areas

FALL

- **Gardening:** Happens in november, Daffodil planting, Rose pruning, winterizing garden hose timers

WINTER

- **Snow Removal:** See attached snow removal document.
- **Assisting Maintenance:** This is the slowest time of the year, minimal wedding & menial pond & stream work. Indoor maintenance includes but is not limited to...
- **Christmas Decor:** Right after Thanksgiving you will help cooriated decorating the site and assist with the decorating of the cabins.

SPRING

- **Gardening:**
- **Lighting:** Check, fix and replace lighting (all outdoor lighting excluding cabin market lights)
- **Trails:** Order dirt and regarde trails, check signage
- **Common Areas:** Shared play/rest sears (hammocks, picnic table, swing, wood chars, etc)

YEAR ROUND

- **Gardening:** Maintain gardening, fall & spring, planting, watering year round (winter only when dry)

POND & STREAMS (Year Round)

Year Round Duties:

- Maintain pump, debris removal, maintain water levels, exposed tarps and rock placement. Daily duties (pump check, water levels, walk the entire stream, visual check & fix, etc)

Fall Duties:

- Eradicating the invasive plants,
- removing or trimming back other plants if needed. clearing all the debris.
- Slowly start adding cold weather enzymes.
- Maintain input swells.
- Cut back water flow.
- At the end of fall when it gets cold we pull fish food off the shelf in the lobby.

Spring Duties:

- Spring cleaning removing winter debris.
- Add Muck away where needed.
- Add summer enzymes.
- Weed out baby cedars or anything other plants that can be evasive.
- Increase water flow after the snow melt is completely gone.
- Pull out lights to clean and order needed replacement.

Winter Duties:

- Maintain access to pumps.
- After big rains check water flow and swells.
- During big storms make sure there are no snow/ice dams.
- Fix storm damage and remove storm debris.

Summer Duties:

- Stock Mosquitofish (available in June)
- Maintain enzymes
- Check water clarity
- Watch water flow
- Removing debris if needed
- Maintain plants etc.